



लोक कार्यक्रम और ग्रामीण प्रौद्योगिकी विकास परिषद्
(ग्रामीण विकास मंत्रालय, भारत सरकार के तत्वावधान में)
भारत पर्यावास केन्द्र, ज़ोन - 5 ए (कोर-सी), द्वितीय तल
लोधी रोड, नई दिल्ली-110 003.

No.2-36/91-Admn.

**Council for Advancement of People's Action
and Rural Technology**

(Under the aegis of Ministry of Rural Development, Govt. of India)
India Habitat Centre, Zone-5A (Core-C), 2nd Floor
Lodhi Road, New Delhi-110 003.

16.06.2009

OFFICE ORDER

In supersession of all previous Office Orders regarding chairing the meetings of the Regional Committees, it has been decided by the Competent Authority that with immediate effect Regional Committee's meetings will be chaired by both the Dy. Director Generals as and when organized. The RC wise distribution is as follows :-

1.	Deputy Director General (Mrs. Nandita Chatterjee)	Ahmedabad, Guwahati, Hyderabad and Lucknow
2.	Deputy Director General (Mr. Anand B. Kulkarni)	Bhubaneswar, Chandigarh, Dharwad, Jaipur and Patna

Though DDGs are authorized to chair the Regional Committees meetings, it will be open for DG to attend any of the RC meeting as per the convenience.

A copy of the checklist is enclosed for convenience of the officers attending / chairing the meetings.


(S.K. Pandey)
Chief Administrative Officer

All concerned.

Copy for information to :-

1. All HoDs / RR&MC, RCs of CAPART
2. Director (RTI) / Dy. Director (CD) / System Manager (ITD)
3. PES to DG / SES to DDG(C) / ES to DDG(K) / SES to CVO

Checklist for link officers attending RC meeting

1. Status of monthwise closure of project files.
2. Status of filling FIRs of BLA cases.
3. Status of release of second and subsequent instalments in the sanctioned projects.
4. Review of rejection of project proposals at the desk appraisal stage.
5. Deputations of FCEs
 - To have a look on some of the PCEs reports.
 - Pending proposals in which FCEs are yet to be deputed
6. Pending Proposals
 - At desk stage
 - At correspondence stage
 - Number of proposals in which FCEs are to be deputed
 - Number of proposals in which PFA reports are awaited
 - Ready for placing before the RC
7. Administrative
 - Cleanliness of office
 - Administrative problems
 - Grievances.
8. Matters pending at the Headquarters / RC level.
9. Coordination with the concerned State Government agencies, namely State Department of Rural Development, Forestry, Women and Child Development, Energy, Village and Small Industries, State Pollution Control Board, etc.