

COUNCIL FOR ADVANCEMENT OF PEOPLE'S ACTION & RURAL TECHNOLOGY

RECRUITMENT RULES FOR THE POST OF SYSTEM MANAGER

1.	Name of Post	System Manager
2.	Number of Post	One
3.	Classification	Similar to Group 'A' Post in Central Government
4.	Scale of Pay	Rs. 10,000-15,200/- corresponding to Pay Band Rs.15,600 – 39,100 (PB-3) + Grade Pay Rs. 6600/-.
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	35 years (Relaxable in case of Council/ Govt. employees).
7.	Educational and other qualifications required for direct recruits	<p><u>Essential:</u></p> <p>i) Master's Degree in Statistics/Mathematics/ Operations Research/ Physics or Economics, Commerce (with Statistics) or Degree in Engineering Computer Science of a recognized University or equivalent.</p> <p>ii) 5 years experience of electronic data processing work, out of which at least 3 years experience should be in actual programming on the electronic computer.</p> <p>Note I: the qualifications are relaxable at the discretion of CAPART in case of candidates otherwise well qualified.</p> <p>Note-II: The qualifications regarding experience are relaxable at the discretion of the CAPART in the case of candidates belonging to SC and ST if, at any stage of selection, the CAPART are of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p><u>Desirable:</u></p> <p>i) Formal training in computer programming system design analysis.</p> <p>ii) Master's Degree in Engineering / computer science or Doctorate in any of the subjects mentioned in (i) above under the 'Essential Qualifications'</p>
8.	Whether age and educational qualifications prescribed for direct	Not Applicable

	recruits will apply in the case of promotees	
9.	Period of probation if any	Two years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by the various methods:	By Promotion failing which by deputation failing both by direct recruitment.
11.	In case of recruitment by promotion /transfer/deputation grade from which promotion/ transfer on deputation to be made:	<p>Promotion: Research Officer withyears regular service.</p> <p>Transfer on deputation: Officers under the Central/State Govt./ Universities/Recognized Research Institutions/ Public Sector Undertakings/Statutory Semi Govt. or Autonomous Organizations:</p> <p>a)</p> <p>i) Holding analogous posts on regular basis.</p> <p>ii) With 4 years regular service in posts in the scale of Rs.2200-4000/- or equivalent or</p> <p>iii) with 8 years regular service in posts in the scale of pay of Rs.2000-3500/- or equivalent; and</p> <p>b) possessing the educational qualifications and experience prescribed for direct recruits in column 7.</p>
12.	If a Departmental promotion Selection Committee exists, what is its composition:	<p>The composition of the Selection Committee is as Follows:</p> <p>1. DDG(Admn.) – Chairman</p> <p>2. - Member</p> <p>3. DDG – Member</p> <p>*4. An Officer belonging to SC/ST/Minority Community - Member</p>
* (In case none of those at 1 to 3 above belongs to SC/ST or Minority Community).		