

COUNCIL FOR ADVANCEMENT OF PEOPLE'S ACTION & RURAL TECHNOLOGY

RECRUITMENT RULES FOR THE POST OF PRINCIPAL EXECUTIVE SECRETARY

1.	Name of Post	Principal Private Secretary (now Principle Executive Secretary)
2.	Number of Post	one
3.	Classification	Similar to Group 'A' Post in Central Government.
4.	Scale of Pay	Rs. 10,000-325-15,200/- corresponding to Pay Band Rs.15,600 – 39,100 (PB-3) + Grade Pay Rs. 6600/-.
5.	Whether selection post or non-selection post	Selection post (by merit)
6.	Age limit for direct recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9.	Period of probation if any	Two years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by the various methods:	By Promotion failing which by transfer on deputation.
11.	In case of recruitment by promotion /transfer/deputation grade from which promotion/ transfer on deputation to be made:	Promotion: Private Secretary with 8 years regular service in the grade. Transfer on Deputation: Officers under Central/State Govt./Public Sector Undertakings/ Semi Govt./ Statutory Autonomous or Research and Development Organization holding analogous post OR one grade below with 8 years service.
12.	If a Departmental promotion Selection Committee exists, what is its composition:	The composition of the Department Promotion/Selection Committee is as Follows: 1. DG, CAPART – Chairman 2. JS (F&A)JS(A) of Ministry Of Rural Development. - Member 3. DDG(Admn.), CAPART – Member *4. An Officer belonging to SC/ ST/Minority Community - Member
* (In case none of those at 1 to 3 above belongs to SC/ST or Minority Community).		