

COUNCIL FOR ADVANCEMENT OF PEOPLE'S ACTION & RURAL TECHNOLOGY

RECRUITMENT RULES FOR THE POST OF LIBRARY AND INFORMATION OFFICER

1.	Name of Post	Library and Information Officer
2.	Number of Post	One
3.	Classification	Middle Executive Post equivalent to Group 'A' in the Central Government.
4.	Scale of Pay	Rs.3000-4500 (now Rs. 10,000-15,200/-) corresponding to Pay Band Rs.15,600 – 39,100 (PB-3) + Grade Pay Rs. 6600/-.
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	Not more than 45 years
7.	Educational and other qualifications required for direct recruits	<p><u>Essential:</u></p> <p>(i) Master's Degree of a recognized University or equivalent.</p> <p>(ii) Master's Degree or equivalent diploma in Library Science of a recognized University / Institute or equivalent.</p> <p>(iii) Five years' professional experience in a supervisory capacity, in a Library or standing and repute.</p> <p><u>Desirable:</u></p> <p>(i) Experience of computerizing library activities.</p> <p>(ii) Knowledge of activities of CAPART.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age : No Educational Qualifications : Yes
9.	Period of probation if any	One year for direct recruits, two years for promotees.
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by the various methods:	Direct Recruitment or deputation or transfer or promotion or contract basis, which ever is expedient.
11.	In case of recruitment by promotion /transfer/deputation grade from which promotion/ transfer on deputation to be made:	<p><u>Promotion:</u> Documentation and Information Officer with five years regular service in the grade.</p> <p><u>Deputation:</u> Officers under Central / State Govts. / Public Sector Undertakings / Semi Govt., Statutory , Autonomous or Research and Development Organisation:</p>

		<p>(a) (i) holding analogous post: or (ii) with 5 years service in the scale of pay of Rs. 8,000-13,500/- (pre-revised); or (iii) with 8 years service in the post in the scale of pay of Rs. 6500-10,500/- (pre-revised)</p> <p>(b) Possessing educational qualifications and experience prescribed for direct recruits under Column 7.</p>
12.	If a Departmental promotion Selection Committee exists, what is its composition:	<p>The composition of the Selection Committee is as Follows:</p> <ol style="list-style-type: none"> 1. DG, CAPART – Chairman 2. Any officer not below the rank of Deputy Secretary from the Ministry of Rural Development - Member 3. DDG(Admn.) – Member *4. One Officer belonging to SC/ST/Minority Community - Member
* (In case none of those at 1 to 4 above belongs to SC/ST or Minority Community).		