



लोक कार्यक्रम और ग्रामीण प्रौद्योगिकी विकास परिषद्
(ग्रामीण विकास मंत्रालय, भारत सरकार के तत्वावधान में)
भारत पर्यावास केन्द्र, ज़ोन - 5 ए (कोर-सी), द्वितीय तल
लोधी रोड, नई दिल्ली-110 003.

**Council for Advancement of People's Action
and Rural Technology**
(Under the aegis of Ministry of Rural Development, Govt. of India)
India Habitat Centre, Zone-5A (Core-C), 2nd Floor
Lodhi Road, New Delhi-110 003.

No. 100-3(21)/2005-CD

Date: 15.2.2010

CIRCULAR No.1/2010

The Executive Committee of CAPART in its 51st meeting held on 25.1.2010 considered the recommendations made by the Internal Technical Committee (ITC) for disbursement of funds pertaining to committed liabilities. To implement the said decision the following actions are to be taken by all divisions (at CAPART Hqrs.) and Regional Offices.

1. Recommendations of the Internal Technical Committee (ITC) as recommended by F&A Committee and accepted by EC may be strictly followed. A copy of recommendations of ITC has already been made available to each Regional Office/Division at Headquarters. The minutes of the F&A Committee and that of the EC are available in CAPART's website at **www.capart.nic.in**
2. In the case of projects where only 10% of reimbursement is due, the disbursement of 10% is to be completed within 31.3.2010.
3. In those cases where only 10% of the final amount remains to be disbursed and the VO is not forthcoming with documents or any other essential requirement, then the project may be considered for termination by 31.3..2010 and no further releases will be made.
4. In all cases where some activity has to be completed by any Division of Hqtrs./RC within any date prior to 31.3.2010 (as per the details of accepted recommendations), then the date of such activities should be treated as extended upto 31.3.2010.
5. All CAPART norms (as contained in the guidelines and circulars issued from time to time) may be strictly followed during the process and actual release of project funds.

6. The projects meant to be terminated as per the report of ITC may be done so at the HoD/RR&MC level after ensuring the following:-
- (a) Keeping the relevant extract of the ITC report on file.
 - (b) Ensuring that final monitoring is completed.
 - (c) Ensuring receipt of necessary documents like utilization certificate, accounts, etc.
 - (d) Closure of files keeping in view the instructions issued vide Circular No.16/2006 dated 25.9.2006 (File No.100-3(2)/2006-CD) read with instructions contained in CAPART Guidelines, 2006 (under the Chapter "Sanctioning and Implementation Procedures")
7. It may be noted that the budgetary provisions for fiscal year 2009-10 has been worked out by FAD and circulated to all RCs to enable them to release funds against committed liabilities as recommended by the ITC. The committed liabilities of Hqtrs./RCs for fiscal 2009-10 has to be discharged by 31.3.2010 keeping in view the directives of Executive Committee on this matter.
8. All disputes arising out of differing views on the accepted recommendations of the ITC may be immediately referred to the chairperson of the Grievance Redressal Committee for further necessary action.

All RR & MCs and HoDs are requested to note the above decision of the Executive Committee for strict compliance.

This issue with the approval of Director General, CAPART.


(S.K. Pandey)
Chief Administrative Officer

Distribution

1. All RR & MCs
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