

NO: MED/CAPART/All RCs/FAS/OM/10-11

Date: 24<sup>th</sup> November, 2010

**Circular**

It has been decided by the Competent Authority that while issuing any order of funding restriction like the FAS/BLA circulars. RR & MC /HoD must mention the following details in the said circular -

- i. File No. of the Project
- ii. Registration No./ No.s of the V.O.
- iii. Names, Permanent & Present Addresses of at least three chief functionaries of the V.O.
- iv. Photographs of such three chief functionaries, if available in record
- v. Details of opportunities offered to the V.O. for compliance
- vi. Specific reasons for issuing the circular.

All RR & MCs and HoDs at CAPART HQ are requested to issue speaking orders in this regard with all the related details. They are also requested to note the above decision for strict compliance with immediate effect.

This issues with the approval of Competent Authority.

  
(Y. K. Singh)  
Chief Vigilance Officer

**Copy for information to:**

1. PPS to DG
2. SES to CVO
3. ES to DDG(C)
4. ES to DDG(S)

**Distribution:**

1. All RR & MCs
2. All HoDs at HQ