



लोक कार्यक्रम और ग्रामीण प्रौद्योगिकी विकास परिषद्
(ग्रामीण विकास मंत्रालय, भारत सरकार के तत्वावधान में)
भारत पर्यवेक्षण केंद्र, ज़ोन - 5ए (कोर-सी), द्वितीय तल
लोधी रोड, नई दिल्ली-110 003.

**Council for Advancement of People's Action
and Rural Technology**
(Under the aegis of Ministry of Rural Development, Govt. of India)
India Habitat Centre, Zone-5A (Core-C), 2nd Floor
Lodhi Road, New Delhi-110 003.

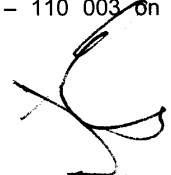
No.1-18/2009-AED

08.02.2010

Subject : **Minutes of the 51st meeting of the Executive Committee of CAPART
held on 25th January, 2010.**

Sir / Madam,

I am forwarding herewith a copy of the minutes of the 51st meeting of the
Executive Committee of CAPART held at CAPART's Conference Hall, Zone-5A, 2nd
Floor, India Habitat Centre Lodhi Road, New Delhi – 110 003 on **25.01.2010 at
3.00p.m.**


08 Feb, 2010
Mohd. Haleem Khan
Director General

Copy to :-

1. PS to HMRD, Krishi Bhawan, New Delhi
2. PS to MOS(RD-PJ), Krishi Bhawan, New Delhi
3. PPS to Secretary(RD), Ministry of Rural Development, Krishi Bhawan, New Delhi.
4. PPS to Secretary(DWS), Ministry of Rural Development, Nirman Bhawna, New Delhi.
5. DDG(C) / DDG(A) / CVO
6. All HoDs / RR&MC, RCs of CAPART
7. Minutes Folder

Minutes of the 51st meeting of the Executive Committee of CAPART held on 25th January, 2010 at 3.00 p.m. in CAPART's Conference Hall, India Habitat Centre, Lodhi Road, New Delhi.

The 51st Meeting of the Executive Committee of the Council for Advancement of People's Action and Rural Technology (CAPART) was held under the Chairmanship of Dr. C.P. Joshi, Hon'ble Minister for Rural Development and Chairman, Executive Committee of CAPART on Monday, the 25th January, 2010 at CAPART's Conference Hall, India Habitat Centre, Lodhi Road, New Delhi.


The list of participants is annexed.

The Director General, CAPART welcomed the Hon'ble Minister for Rural Development & the Chairman of Executive Committee, the Hon'ble MOS (RD-PJ), Secretary (DWS), 2nd Vice-Chairperson of EC and the members of the Executive Committee. This being the first meeting of 2010 DG wishes everybody Happy New Year.

It was brought to the notice of the house that as per Rule-30 of the Rules of the Council for Advancement of People's Action and Rural Technology, five members of the Executive Committee present, in person, constitute the quorum. Fifteen members of the Executive Committee were present. The quorum was, therefore, found complete. The meeting was there upon called to order.

Agenda Item No.1 Confirmation of the minutes of the Executive Committee meeting held on 30.09.2009.

The Director General stated that the Minutes of the 50th meeting of the Executive Committee had been circulated to all the members on 15.10.2009. As no comments have been received, the minutes as circulated be taken as confirmed.



Minutes of the Executive Committee meeting held on 25.01.2010

Agenda Item No.2 Action Taken Report on the Minutes of the Executive Committee meeting held on 30.09.2009.

DG briefed the Executive Committee of the Action Taken in compliance of the decisions of EC meeting held on 30th September, 2009. Chairman, EC invited the members to comment, if any. No comments were proffered by the members during the deliberation. The action taken was, accordingly, noted.

Agenda Item No.3(i) Recommendation of the Departmental Promotion Committee meeting for promotion of Deputy Director (Rs.10,000-15,200/- pre-revised) to the grade of Director (Rs.14,300-18,300/- pre-revised).

DG informed the Executive Committee that the DPC for promotion to the post of Director from the feeder grade of Deputy Director was held on 04.11.2009 under the Chairmanship of DG, CAPART. Since the post of Director is Group – “A” level post in the Council and as per Clause-6 of the Service Bye-Laws of CAPART, EC is the appointing authority in case of all Group – “A” post, accordingly, the recommendation of the DPC is placed before the Executive Committee for its approval.

Chairman, EC noted with concern the non availability of the ACRs for the periods 2004 – 2005 and 2005 – 2006 in respect of both the officers under consideration. DG clarified that the reports could not be received even after repeated reminders to the respective reporting officers. AS&FA, MoRD drew the attention of the Chairman and the members of the Executive Committee towards the Government guidelines in this regard which stipulates that “Where one or more CRs have not been written for any reason during the relevant period, the DPC should consider the CRs of the years preceding the period in question”.

Chairman, EC directed that in future administration to ensure that ACRs are completed as per prescribed time schedule. The progress in this regard be


Minutes of the Executive Committee meeting held on 25.01.2010

also reported to Executive Committee alongwith the relevant quarter's progress report.

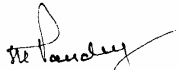
With above observations the recommendations of the DPC were approved by the Executive Committee.

Agenda Item No.3(ii) Recommendation of the Departmental Promotion Committee meeting for promotion of Research Officers (Rs.5,500-9,000/- pre-revised) to the grade of Assistant Directors (Rs.8,000-13,500/- pre-revised).

DG informed the Executive Committee that the DPC for promotion to the post of Assistant Director from the feeder grade of Research Officer was held on 22.01.2010 under the Chairmanship of DDG(Admn.), CAPART. Since the post of Assistant Director is Group – "A" level post in the Council and as per Clause-6 of the Service Bye-Laws of CAPART, EC is the appointing authority in case of all Group – "A" level post. Accordingly, the recommendation of the DPC is placed before the Executive Committee for its approval.

Chairman, EC pointed out that the post of Research Assistant / PAD Worker has been re-designated as Research Officer by CAPART but the change has not been incorporated in the Recruitment Rules. Before holding the DPC, necessary amendments in the RRs should ideally have been made.

- (a) The Executive Committee approved the amendment of the Recruitment Rules by replacing words and phrases "Research Assistant / PAD Workers" by words and phrases "Research Officers" as approved vide this Council's Office Order No.2-1/2004-AED dated 3rd February, 2004.



Minutes of the Executive Committee meeting held on 25.01.2010

- (b) The recommendations of the DPC were accepted by the Executive Committee.

Agenda Item No.4 Committed Liabilities (at CAPART Headquarters).

&

Agenda Item No.5 Committed Liabilities (Regional Committees).

Both agenda were taken up simultaneously. DG briefed that the Executive Committee in its 50th meeting held on 30.09.2009 decided that an Internal Technical Committee be set up in CAPART to examine the nature of committed liabilities both for CAPART Headquarters as well as Regional Committees. By Office Order No.CAPART/4/Accounts/28/2009-10 dated 20th October, 2009 the Internal Technical Committee was notified –

- | | | | |
|----|------------------------------|---|-----------------|
| 1. | Dy. Director General(C) | - | Chairperson |
| 2. | Director(Fin.) | - | Member |
| 3. | Director(RTD) / Director(PC) | - | Member |
| 4. | CAO(FAD) | - | Member Convenor |

The reports of the Internal Technical Committee have been received and are placed before the Executive Committee for deliberations and orders.

DDG(C), the Chair of the Internal Technical Committee informed the Executive Committee that out of the total committed liabilities Rs.29.46 crores have been proposed for release to projects which are recommended for continuation. This will include release of the last installment of 10% of the cost of sanctioned amount (CAPART Assistance) totaling Rs.5.85 crores in 507 projects. It was also proposed that the Executive Committee may permit CAPART to terminate 1241 projects involving an amount of Rs.48.61 crores only.


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After detailed discussion and a presentation made by DDG(C) clarifying the issues raised by Chairman and members of EC, the proposal was approved as following :-

- (a) In cases where only 10% of the sanctioned amount (CAPART Assistance) remains to be disbursed, and the VO is not forthcoming with the required documents, the project may be considered as terminated by 31.03.2010.
- (b) VOs whose projects are thus going to be terminated may choose to represent against the decision. The Grievance Redressal Committee may, therefore, be constituted for dealing with these cases on their individual merits.

The Executive Committee decided that the composition of Redressal Committee will be as follows :-

1. Deputy Director General (A)
2. Director (Finance)
3. Shri Ved Arya the member of the Executive Committee
4. The Director In-charge of the division will work as Member Secretary

It was also decided that the report of the Internal Technical Committee shall be put up on the Website of CAPART after incorporating the F&A Committee's recommendations.

Chairman, EC directed that the liability should not be carried over by more than one financial year after the completion of project duration. It was decided that this should be made part of the terms and conditions of sanction. In case of special circumstances, however, the NSC may change the project duration beyond the original sanctioned period. If need be guidelines be suitably modified.

Executive Committee member Ms. Nafisa Barot informed the Committee that CAPART often requests Voluntary Organizations to submit their papers etc., which they have already submitted to CAPART. The member emphasized that there should be some way so that the VOs need not be repeatedly asked to submit the same papers leading to delay in completion of the project.

Chairman, EC desired to know what CAPART proposes to do to overcome this. DG informed that a web enabled receipt and dispatch system is planned to be operational at CAPART w.e.f 01.04.2010. It will take care of such problems.

Dr. Vibha Gupta demanded that funds be earmarked separately to account for delayed projects that are proposed to be terminated in pursuance of the decision but later on succeed at the redressal stage. AS&FA, MoRD opined that there is no need to allocate separate budget. It will be well within finance rules to make the payments from the existing project head.

Chairman, EC instructed that only futuristic and innovative projects, should be encouraged.

AS&FA, MoRD stated that the objective of this organization is to strengthen voluntary action and due regard has to be paid to 115 backward districts.

Agenda Item No.6 Training Policy for CAPART employees.

DG briefed the Executive Committee. At present, there is no comprehensive training policy in CAPART to cater to the Human Resource needs of the organization – both for entry level personnel and also for the existing ones. A training policy for CAPART employees has, therefore, been framed as per the guidelines issued by Department of Personnel and Training, Govt. of India. It was also informed that as per National Policy on training of



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Govt. of India 1.5% of the salary budget need to be set apart for expenditure on training.

Dr. Mihir Shah, Special Invitee suggested that a Sub Group constituted by the Executive Committee is looking into all these aspects and we may await the report of the Sub Group in this regard.

Secretary (DWS) suggested that 1.5% of salary budget is bare minimum and should be earmarked for training.

DG assured, should the Sub Group chooses to come up with recommendations in this regard the same shall be availed off with a view to enhance the training scheme.

EC, accordingly, accorded approval to the proposal.

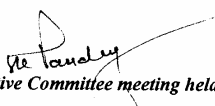
Agenda Item No.7 Institutional framework for Gram Shree Melas.

DG informed the Executive Committee that the Council is organizing Gram Shree Melas to provide marketing avenues for the products manufactured under the various income generation schemes of CAPART.

Dr. Vibha Gupta emphasized that Gram Shree Melas are essential for providing awareness on marketing to rural NGO's. She further stated that the budget allocated is insufficient and accordingly suggested that the same be revised upwards.

Shri Ved Arya stated that Sub Group- III has finalized recommendations about Gram Shree Melas.

Chairman, EC agreed and emphasized that Melas should be organized with a view to promote the SHG products.


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DG informed the Executive Committee that with a view to evenly distribute the organization of Gram Shree Melas all over the country, it has been proposed that Melas be allocated to States at the rate of one Mela for every one crore of rural population.

Secretary (DWS) emphasized that location and timing of Gram Shree Melas should be chosen with care and the sales made in these GSM should be compiled and reported alongwith the expenditure compilation.

With the above observations the agenda was approved.

Agenda Item No.8 Initiative to Formulate and Institutionalize Climate Change Mitigation and Adaptation Approach in Activities Supported by CAPART.

DG briefed the Executive Committee about the agenda in detail. Ms. Nafisa Barot desired to know the procedure by which TERI has been selected and why TERI was proposed to be paid by CAPART.

AS&FA, MoRD stated that TERI has conducted a large number of studies for Govt. of India and has the necessary expertise and experience. He further opined that under GFR there is provision for giving work to a single specialist source. As far as source of payment is concerned that could be looked into at the appropriate level in view of the delegation of authority.

With these observations the agenda was approved.

Agenda Item No.9 Scouting, Documentation, Validation and Patenting of innovations for Rural Development.

DG briefed the concept of this agenda item to the members of the Executive Committee. Dr. Mihir Shah stated that this is an excellent proposal. A broad based approach is, however, needed for its success. He further suggested that a Workshop for a National Level Consultation be held.

Dr. Vibha Gupta stated that she supports the proposal. A wider consultation amongst the stakeholders, however, should be attempted.

DG agreed to hold a national level workshop.

EC accordingly approved the proposal.

Agenda Item No.10 Grow up to Lab Achieved Benchmark.


DG informed the members that the agenda was referred by the 50th Executive Committee to the Sub Group for its recommendations. DG also briefed the Executive Committee of the concept underlying the agenda. It aims for quantum jump in the yield from the land holdings improved upon under NREGA with a sustained hand holding of these BPL farmers by VOs so as to improve their accessibility to technical knowledge from laboratories, inputs, credit and market. The intensive supervision to ensure improved agricultural practices is also proposed to be made available with the help of VOs.

DG assured, should the Sub Group chooses to come up with recommendations in this regard the same shall be availed off with a view to enhance the scheme.

The Executive Committee, accordingly, approved the agenda.

Agenda Item No.11 Value addition for income generation through the assets / infrastructure created under NREGA & SGSY.

DG informed that this is to implement the guidelines issued by the Ministry of Rural Development by O.M. No.M.13016/1/07-Trg. Vol.II dated 24th December, 2008. It will entitle authorities in CAPART to process proposals from the 50 backward districts on priority basis.


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DG assured, should the Sub Group chooses to come up with recommendations in this regard the same shall be availed off with a view to enhance the scheme.

The Executive Committee, accordingly, approved the proposal.

- Agenda Item No.12** Sustainability support for Technology Resource Centres (TRCs).
- &**
- Agenda Item No.13** Establishment of more TRCs.
- &**
- Agenda Item No.14** Review of Young Professional Scheme.

The Executive Committee decided that Agenda Items No.12, 13 & 14 shall be deliberated in the next Executive Committee meeting after the Sub Groups recommendations are available for the perusal of the members along with the comments of CAPART management.

- Agenda Item No.15** Sub Group I [Capacity Building Social Mobilization and People's Institutions (with respect to NREGA, NRLM, FRA, RTI, FSA etc.)].
- &**
- Agenda Item No.16** Sub Group – II [Nature-based Livelihoods and Appropriate Technology (with respect to NREGA & NRLM).
- &**
- Agenda Item No.17** Sub Group-III [Micro-Finance, Rural Industrialization & Marketing (with respect to NRLM).
- &**
- Agenda Item No.18** Sub Group – IV [CAPART Reforms (including Monitoring and Evaluation).

Chairman, EC directed that all the Sub Groups will send their reports to DG, CAPART. CAPART management will place the same with their comments to the Chairman, Executive Committee for further directions.



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Supplementary Agenda Item No.1 Ratification of appointment of Shri M.R. Anand, IES (81) ad Deputy Director General, CAPART.

Ratified.

Supplementary Agenda Item No.2 Proposed Budget for 2010 - 2011.


The Executive Committee recommended the proposed budgetary estimates for 2010 – 2011 to be placed before the General Body of CAPART for its approval.

Supplementary Agenda Item No.3 Review petition in respect of Shri Arun Shah, Deputy Director (Marketing), CAPART.

The recommendation of the Standing Committee on Finance & Appointments held on 20.01.2010 "----- The Committee accordingly deliberated on the review petition filed by Shri Arun Shah. After a detailed discussion on the findings of the Inquiry Officer, the disciplinary authority, the appellate authority and the review petition, the Committee came to the conclusion that the penalty was disproportionately on the higher side and recommended that a minor penalty for Censure would adequately meet the ends of justice. The Committee further opined that expenditure, if any, incurred beyond the Powers delegated to the authority of RR&MC the same be recovered from the officer-----" was approved by the Executive Committee.

Supplementary Agenda Item No.4 Submission of VO regarding refund of CAPART assistance with request for waiver of interest on the amount.

DG briefed the Executive Committee and explained that as per extant delegation upto Rs.5,000/- worth grant, if not supported by the expenditure and


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accounts details provided by the VO can be condoned by DG for closure of cases. The guidelines are silent on waiver of interest. The Executive Committee after deliberation approved the waiver of interest if grant is returned by the VO [All India Centre for Urban and Rural Development (AICURD)] as proposed.

EC also authorized DG, CAPART to agree to waiver of interest component in cases the VOs are willing to return the grant amount. Details of cases in which DG has agreed to waiver of interest be put up to Executive Committee once the grant amount is deposited. After the EC has taken note of the waiver agreed to and the grant amount deposited the cases may be finally closed.

Supplementary Agenda Item No.5 Performance Report of CAPART for the year 2009 – 2010 (upto 31st December, 2009).

Noted.

The meeting ended with a Vote of Thanks to the Chair.

A handwritten signature in black ink, appearing to read 'Mr. Pandey', is written over a horizontal line.

Annexure

1. Dr. C.P. Joshi
Minister of Rural Development
Krishi Bhawan, New Delhi. - Chairman
2. Shri Pradeep Kumar Jain
Minister of State for Rural Development
Nirman Bhawan, New Delhi. - In-charge CAPART
3. Mrs. Rajwant Sandhu
Secretary
Department of Drinking Water Supply
Ministry of Rural Development
Nirman Bhawan, New Delhi. - Second Vice-Chairperson
4. Mohd. Haleem Khan
Director General,
CAPART
Zone-VA, 2nd Floor,
India Habitat Centre,
Lodhi Road, New Delhi - 110003. - Member Secretary

MEMBERS

5. Dr. Arvind Mayaram
Additional Secretary and Financial Advisor,
Ministry of Rural Development
Krishi Bhawan, New Delhi.
6. Smt. Meeta Khulbe
Director (PC)
Representative of JS(dealing with CAPART)
Ministry of Rural Development
Krishi Bhawan, New Delhi.
7. Shri Ravindra A.
Watershed Support Services and
Activities Network (WASSAN)
12-13-452, Street No.1,
Tarnaka, Secunderabad – 500 017, Andhra Pradesh

8. Dr. Ravi Chopra
People's Science Institute
252, Vasant Vihar, Phase I
Dehra Doon – 248006, Uttarakhand
9. Shri Rajagopalan
Gandhigram Trust
Gandhigram
Distt. Dindigul – 624302, Tamil Nadu
10. Shri Pramathesh Ambasta
Co-Founder, Samaj Pragati Sahayog
Bagli
District Dewas 455227
Madhya Pradesh
11. Shri Lalit Mathur, IAS (retd)
'Konarika'
C 1/26 Vasant Vihar
New Delhi - 110057
12. Shri Ved Arya
Managing Trustee
Self-Reliant Initiatives through
Joint Action (SRIJAN)
4, Community Shopping Centre,
1st Floor, Anupam Apartments,
Mehrauli Badarpur Road,
Saidullajab, New Delhi - 110 068
13. Dr. Vibha Gupta
Centre of Science for Villages
Magan Sangrahalaya
Wardha 442001, Maharashtra
14. Ms. Nafisa Barot
UTTHAN
36, Chitrakut Twins, Nehru Park,
Behind Management Enclave, Vastrapur,
Ahmedabad(Gujarat) 380 015
15. Prof. Ashwani Kumar
Tata Institute of Social Sciences
Post Box No. 8313, Deonar

Mumbai – 400 088

ALSO PRESENT

1. Dr. Nandita Chatterjee
Dy. Director General, CAPART
Lodhi Road, New Delhi
2. Shri M.R. Anand
Dy. Director General, CAPART
Lodhi Road, New Delhi
3. Shri Y.K. Singh
Chief Vigilance Officer, CAPART
Lodhi Road, New Delhi
4. Shri Sanjay Awasthi
Director (Finance), CAPART
Lodhi Road, New Delhi